



**MINUTES**  
**FACILITIES COMMITTEE MEETING**  
**Thursday, February 27, 2020 – 9:30 AM**  
**State Office Building – Conference Room 100, 1st Floor**  
**317 Washington Street, Watertown, New York**

The Development Authority of the North Country Facilities Committee met in regular session at the State Office Building, Conference Room 100, 1<sup>st</sup> Floor, 317 Washington Street, Watertown, New York on Thursday, February 27, 2020 at 9:30 am.

**Committee Members Present**

Al Calligaris  
Stephen Hunt  
Alex MacKinnon

**Committee Members Absent**

James Hollenbeck  
Dennis Mastascusa, Chairman  
Brian McGrath  
Gary Turck

**Staff Present**

Michelle Capone, Director of Regional Development  
Carl Farone, Deputy Executive Director/CFO  
Brian Nutting, Manager, Water Quality  
Patricia Pastella, Manager, Materials Management  
Jennifer Staples, Director of Administration  
Carrie Tuttle, Director of Engineering  
David Wolf, Director of Technology  
James Wright, Executive Director  
Angela Marra, Executive Assistant  
Katie Maitland, Administrative Assistant

**Other Board Members Present**

**Guests**

A quorum of the Facilities Committee could not be established. All Facilities Committee members in attendance agreed to defer all resolution recommendations be processed during the Board Meeting.